



MINUTES

EXECUTIVE COMMITTEE MEETING
11:30 AM, Thursday, July 27, 2006
FilmL.A., Inc. Conference Room
450 S. Bixel Street, Suite T-800
Los Angeles, CA 90017

- I. CALL TO ORDER. The meeting was called to order at 11:54 AM by Chair Jean Prewitt, notice having been given via email on 7/12/06. The following Directors, constituting a quorum of the Executive Committee, were present: Steve Caplan (via phone), Steve Dayan (by phone) Pamm Fair, Joyce Foster, Jean Prewitt, and Randy Winograd (via phone). John Connolly, Lisa Rawlins, and Bryan Unger were absent. Staff present were Steve MacDonald, Michael Bennett, Michael Bobenko, Donna Wells, and Philip Sokoloski.
- II. APPROVAL OF MINUTES OF EXECUTIVE COMMITTEE MEETING OF JUNE 27, 2006. Upon motion of Pamm Fair, seconded by Joyce Foster, the Minutes were unanimously approved as submitted.
- III. PRESIDENT'S REPORT.
 - A. FINANCIAL REPORT. Steve MacDonald reviewed June 2006 and year-to-date un-audited financials. Mike Bennett and Randy Winograd explained that the Finance Subcommittee had established financial reserves for technology replacement and business interruption. Future balance sheets will show this investment. Reserves will be fully funded within 4 years.
 - B. SERVICE PRICING. The Operations and Finance Subcommittees recommend changes to FilmL.A.'s service fee structure and rates. Their proposal for fee adjustment will be introduced for the approval of the Executive Committee in August and the full board in November.
 - C. TECHNOLOGY UPDATE. Development of FilmL.A.'s new permit software system is on-schedule and on-budget and FilmL.A. is enjoying a great working relationship with the software developer. The "wireframes" project phase is complete and programming has commenced. Testing is scheduled to begin in October in preparation for public launch in January, 2007.
 - D. PRODUCTION STATISTICS. Statistics were shared illustrating a year-to-year decrease in on-location filming in each of the three main film categories in the second quarter. Media interest in the numbers was significant, and notable press mentions will be archived on the FilmL.A. website.
 - E. LOCAL FILMING ISSUES. The filming-fee waiver for use of city-owned facilities in Los Angeles will not take immediate effect. FilmL.A. will wait for a formal announcement from Mayor Antonio Villaraigosa about the waiver prior to issuing a Production Alert to the film community.

- IV. CLOSED SESSION. The Executive Committee met in closed session to confer with legal counsel on pending litigation, contract issues, and strategic planning. No action was taken nor was any solicited.
- V. OLD BUSINESS. No old business was raised.
- VI. NEW BUSINESS
 - A. NEW DIRECTOR OF COMMUNITY RELATIONS. Donna Wells and Steve MacDonald introduced new director of community relations Tracy Thomas.
 - B. COMMITTEE REPORTS. Jean Prewitt asked that Chairs of the Operations, Finance, Community Relations, Governance, and Human Resources Subcommittees be prepared to offer reports on their activities at the next meeting of the Board.
 - C. GOVERNANCE ISSUES. The Committee discussed matters for consideration by the Governance Committee, including committee creation/dissolution, Board membership structure, and Board recruitment.
- VII. NEXT MEETINGS
 - Board of Directors – August 4, 2006, AFTRA
 - Executive Committee – August 22, 2006, FilmL.A., Inc.
- VIII. ADJOURNMENT. There being no further business to come before the Executive Committee, the meeting was adjourned at 1:28 PM.