



MINUTES

EXECUTIVE COMMITTEE MEETING

11:30 AM, Tuesday, September 26, 2006

FilmL.A., Inc. Conference Room

450 S. Bixel Street, Suite T-800

Los Angeles, CA 90017

- I. CALL TO ORDER. The meeting was called to order at 11:49 AM by President Steve MacDonald, notice having been given on August 29, 2006. The following Directors, constituting a quorum of the Executive Committee, were present: Steve Dayan, Pamm Fair, Joyce Foster, Jean Prewitt, Lisa Rawlins, Bryan Unger, and Randy Winograd (by phone). Steve Caplan and John Connolly were absent. Staff present were Steve MacDonald, Michael Bennett, Michael Bobenko, Donna Wells, and Philip Sokoloski.
- II. APPROVAL OF MINUTES OF EXECUTIVE COMMITTEE MEETING OF AUGUST 29, 2006. Upon motion of Lisa Rawlins, seconded by Joyce Foster, the Minutes were unanimously approved as submitted.
- III. PRESIDENT'S REPORT.
 - A. SERVICE FEE CHANGES. Steve MacDonald introduced a joint proposal by the Finance and Operations Subcommittees to alter FilmL.A.'s fee structure in a way that would reflect permit complexity. Steve Dayan introduced, and Lisa Rawlins seconded, a motion to approve the change in the fee structure and allow management to introduce such changes at the appropriate time. The motion passed unanimously.
 - B. NEW PAYMENT OPTION. FilmL.A. is readying "Permits on Account," which will allow qualified, creditworthy customers to obtain permits without advance payment. Program details were approved by FilmL.A.'s Location Managers Advisory Committee. The service will be introduced in October.
 - C. HUMAN RESOURCES REPORT. FilmL.A. will renew its employee benefits programs in October, with updated dependent coverage options. The new plan was approved by Human Resources at the recommendation of an Employee Benefits Team made up of staff members.
 - D. AUDIT COMPLETION. The FY07 audit is now complete, and results show that FilmL.A.'s finances are in good order. CFO Mike Bennett reported that the auditors were able to finish their field work quickly because of the propriety and transparency of the accounting. Audit results will be reviewed by the independent Audit Subcommittee and shared with the Executive Committee at its October meeting.
 - E. MAYORAL TRADE MISSION. MacDonald sought approval from the Committee to accept an invitation from Mayor Antonio Villaraigosa to accompany the Mayor for four days of a Los Angeles/East Asia trade mission in Tokyo, Japan, where

opportunities have been set to pitch Los Angeles as a location for film production. Steve Dayan moved and Pamm Fair seconded a motion to authorize MacDonald to accept the invitation and expend \$2,000 on travel. The Committee granted its approval by a vote of four to three.

- IV. CLOSED SESSION. The Executive Committee met in closed session to confer with legal counsel on pending litigation, contract issues, and strategic planning. No action was taken nor was any solicited.
- V. OLD BUSINESS. No old business was raised.
- VI. NEW BUSINESS. No new business was raised.
- VII. NEXT MEETINGS
Board of Directors – November 10, 2006, location TBD
Executive Committee – October 31, 2006, FilmL.A., Inc.
- VIII. ADJOURNMENT. There being no further business to come before the Executive Committee, the meeting was adjourned at 1:33 PM.